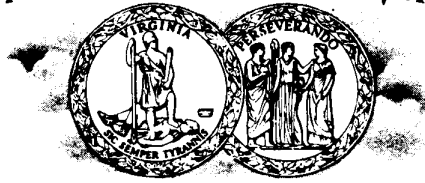


COMMONWEALTH OF VIRGINIA

STEVEN T. FOSTER
COMMISSIONER OF INSURANCE



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STATE CORPORATION COMMISSION BUREAU OF INSURANCE

May 3, 1993

Administrative Letter 1993-6

TO: RATE SERVICE ORGANIZATIONS AND ALL LICENSED PROPERTY AND CASUALTY INSURERS IN VIRGINIA

RE: INSTALLMENT PAYMENT PLANS

It has come to the attention of the State Corporation Commission Bureau of Insurance (Bureau) that some insurers may be charging individual insureds differing down payment amounts, based on subjective underwriting criteria.

Effective immediately, installment payment plan rules on file with the Bureau must include all available installment options, down payment requirements, and installment service charges. As in the past, a single installment payment plan filing will suffice for all lines of insurance and/or programs, for each insurer to which the filing applies.

To ensure compliance, please review the programs you currently have on file in Virginia, and file an amended manual page(s), if necessary to bring your filings into compliance with these requirements.

Sincerely,

A handwritten signature in black ink, appearing to be 'S.T. Foster', followed by a long horizontal line extending to the right.

Steven T. Foster
Commissioner of Insurance