

**APPLICATION FOR PERMISSION TO ACQUIRE VOTING SHARES OF A VIRGINIA
FINANCIAL INSTITUTION PURSUANT TO § 6.2-704A OF THE CODE OF VIRGINIA**

INFORMATION AND INSTRUCTIONS

This application must be filed by: (a) any person, as defined in § 6.2-100 of the Code of Virginia, which seeks to acquire control, directly or indirectly, of a Virginia financial institution or a Virginia financial institution holding company, and (b) any Virginia financial institution holding company seeking to acquire more than 5 percent of any Virginia financial institution or of any Virginia financial institution holding company. Additional information and documents must be submitted on **8½" x 11"** paper.

The following documents must be submitted with the application:

1. A check for \$7,000 payable to the Treasurer of Virginia.
2. A copy of related applications and documents filed or to be filed with federal agencies.
3. A proxy statement, if available.
4. A properly executed, current (less than 90 days old) Personal Financial Report and Disclosure Statement form for **each proposed new director and officer** of the financial institution or holding company to be acquired on form CCB-1123. *The report must be executed with original signature(s).* If an interagency Biographical and Financial Report must be completed as part of a federal agency filing, a copy of such report with original signature may be submitted in place of CCB-1123. If the interagency form is used, Certification form CCB-1147 must be attached. **Directors and senior officers who have previously filed Personal Financial Reports with this Bureau are not required to file a report with this application.** Personal Financial Report and Disclosure Statement forms are confidential.
5. An Employment and Business Affiliation Disclosure Form, CCB-1150, for each new director and officer. [This is required only if Personal Financial Report and Disclosure Statement form CCB-1123 is submitted.]
6. Financial statements (audited if available) for the last three years of the applicant and of the financial institution or holding company to be acquired. If the applicant is an individual, he or she must submit a properly executed, current Personal Financial Report and Disclosure Statement form CCB-1123.
7. A statement detailing the nature and scope of the proposed acquisition.
8. An executed consent to service of process through service of process on the Secretary of the Commonwealth on form CCB-1137A. (This item only applies to foreign entities that have not qualified to do business in Virginia.)

The Bureau will review the application and accompanying materials for completeness upon receipt. **Applications that are not substantially complete will be returned.** Thus, full and complete answers should be given at the outset of the application process.

You must immediately advise the Bureau of any occurrences that would alter your responses to the questions in this application or the supporting documentation. Failure to disclose any changes within ten days of becoming aware of them may result in delay or denial of your application.

As a general rule, documents filed with the Bureau of Financial Institutions become part of the public record. Except as permitted or required by law, the following shall be kept confidential: Personal Financial Report and Disclosure Statements, other documents which disclose personal account information; and information which could endanger the safety and soundness of a depository institution. Upon request, the Bureau will consider for confidential treatment any other documents or portions of the application that the applicant considers of a proprietary and personal nature. The request for confidential treatment must discuss the justification for the requested treatment, specifically demonstrating the harm (for example, loss of competitive position or invasion of privacy) that may result from public release of the information. Information for which confidential treatment is requested should be: (1) specifically identified in the public portion of the application (by reference to the confidential section); and (2) specifically separated and labeled "Confidential." The Bureau will advise the applicant if the request for confidentiality cannot be honored.

To view the entire Confidentiality Policy Statement of the Bureau of Financial Institutions or to download this application form or a related form, visit the Bureau's website at scc.virginia.gov/pages/Bureau-of-Financial-Institutions.

Inquiries concerning the preparation and filing of this application should be directed to the Bureau of Financial Institutions, 1300 East Main Street, Suite 800, Post Office Box 640, Richmond, Virginia 23218-0640. Telephone (804) 371-9690; FAX (804) 371-9416.

APPLICATION FOR PERMISSION TO ACQUIRE VOTING SHARES OF A VIRGINIA FINANCIAL INSTITUTION PURSUANT TO § 6.2-704A OF THE CODE OF VIRGINIA

**Bureau of Financial Institutions
State Corporation Commission
1300 East Main Street, Suite 800
Post Office Box 640
Richmond, Virginia 23218-0640**

The undersigned,

(Name of Applicant) FEIN (if Applicable)

(Address)

hereby applies to the State Corporation Commission pursuant to Title 6.2, Chapter 7 of the Code of Virginia for permission to acquire direct or indirect ownership, control or power to vote at least _____ shares (_____ %) of the voting stock of:

(Corporate Title of Financial Institution)

(Street Address)

(City, State and Zip)

The applicant currently holds _____ shares (_____ %) of the voting stock of this institution.

All inquiries concerning this application may be directed to _____
(Name)

(Mailing Address) (Telephone Number and E-mail address)

CERTIFICATION

The undersigned, being duly sworn, states that he/she has executed the foregoing application under Title 6.2, Chapter 7 of the Code of Virginia; that he/she has authority to execute and file such application; and that to best of his/her knowledge, information and belief, the application contains no misstatement of fact nor omits a material fact called for.

Name (Type or Print)

Signature

Title

Sworn to and subscribed before me this _____ day of _____, _____.

Notary Public

Registration Number of Notary: _____
My commission expires: _____