



Commonwealth of Virginia
State Corporation Commission

Clerk's Information System User Documentation For CISIWEB

August 2011

Frequently Asked Questions for CIS

Why don't the browser Back and Forward buttons work?



The Clerk's Information System (CIS) is not a true web-enabled application. CIS is a mainframe system that has been made accessible through the Internet. CIS is a transaction driven system which requires the use of the Enter key, F keys or the mouse to navigate from one screen to another. The tool used to navigate from one screen to another will depend on the screen you are on. The normal Back and Forward buttons associated with a true web-enabled application do not work in this environment.

How do I navigate from one screen to the next?

The Clerk's Information System (CIS) is not a self-documenting system. CIS is a transaction driven system which requires the use of the Enter key, F keys or the mouse to navigate from one screen to another. To maximize your effective use of the system it will be necessary to become familiar with the documentation associated with the various inquiry functions such as "Corporate Inquiries" or "UCC Filings by Debtor/Taxpayer".

How do the F keys work?

F key functionality works differently from screen to screen. The documentation for each type of inquiry will explain in detail the role of the F keys in navigating through the system. Following is a general overview of how the F keys function, but keep in mind that this may not apply to all screens.

F1: Mainframe Help Screens: The help dialogue programmed into the mainframe system will display the navigational keys that are available within a particular screen.

F2: Main Menu, will always take you to the CIS Access Home Screen.

F3: Prior Screen or start over current function with blank input screen.

F4: Prior Menu or start over current function from the previous menu screen

F5: Queries Menu, applicable only when viewing business entity information, e.g., corporations or limited liability companies. The query menu can be invoked when viewing the data summary screen for a business entity or from one of the query result screens that was previously chosen from the query menu. To return to the data summary screen from a query result, the F5 key must be used again to invoke the query menu.

F7: For screens that show a list of items, F7 can be used to page backward through the list.

F8: For screens that show a list of items, F8 can be used to page forward through the list.

All Other F Keys: Other F keys are used in the various query menus and are self-explanatory but these keys do not usually play a role in the general navigation of the system. For F keys higher than F12, you must use a combination of the shift key and appropriate F key. For example, to select F13, while holding down the shift key, depress the F1 key. For F14, while holding down the shift key, depress the F2 key and so on.

What causes the error message shown below?

The CISIWEB may become unavailable to the viewing public for several reasons:

Disconnect Due to Inactivity

You may receive an error message if there has been at least 4 minutes since the last transaction was submitted to CISIWEB. If you have just recently successfully used CISIWEB and there was a brief period of time since the last transaction, this is likely the reason that you are receiving the error. Simply re-establish a connection to CISIWEB.

Service is Unavailable

A message will also be received in the event that the Commission is experiencing system problems. If repeated attempts over a significant time span continually result in an error message, please feel free to call the Clerk's Office Call Center to determine if system problems are preventing connection. You may reach the Call Center at (804) 371-9733 or toll-free in VA at (866) 722-2551.



Error in Application CISIWEB

Error Number: **5001**

Error Message: **User is not connected**

- Click [Here](#) to try again.
- Click [Here](#) to disconnect.
- If the problem persists contact webmaster@scc.virginia.gov

BUSINESS ENTITY INQUIRIES CIS ACCESS HOME SCREEN

This section of the manual addresses the type of information that is generally available when performing business entity inquiries. UCC and tax lien inquiries are addressed later.

The CIS Access Home Screen is used to select the type of business entity you wish to query.

Single click on the inquiry you wish to perform. If not sure of the entity type, you may wish to use the Name Search all Entities selection.

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CIS Access Home Screen

12/08/09

13:13:28

Click on a Function:

State
Corporation
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[Signoff](#)

[Help](#)

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[Corporate Inquiry Menu](#)
[Limited Partnership Inquiry Menu](#)
[Registered Limited Liability Partnership \(RLLP\)](#)
[Limited Liability Company Inquiry Menu](#)
[Business Trust Inquiry Menu](#)
[UCC Filings by Debtor/Taxpayer](#)
[Specific UCC Filing Inquiry](#)
[History Inquiries Menu](#)
[LLC History Inquiries Menu](#)
[Business Trust History Inquiries Menu](#)
[Name Search all Entities](#)

NOTE: Function Key usage varies depending on the Application Screen.

For specifics, refer to [Function Key Documentation](#).

(Screen Id:/CISWebMainMenu)

When one of the business entity type inquiries is selected from the CIS Access Home Screen, the inquiry menu specific to that entity type will appear (Corporate, Limited Partnership, Limited Liability Company or Business Trust Data Inquiry). The following data can be retrieved from the database and displayed:

C/LP/LLC/BT Corporate, LP, LLC or Business Trust SCC ID number and Name
C/LP/LLC/BT Status and Status Date
C/LP/LLC/BT Incorporation Date/Date of filing and period of duration
C Industry Code
C/LP/LLC/BT State of Incorporation/Filing
C Stock Indicator
C/LP/LLC/BT Merger Indicator
C Monitor Indicator, Case Status, Case Number and Hearing Date
C Good Standing Indicator

- C/LP/LLC/BT** Registered Agent Information including name, address, status, effective date and court location
- LP/LLC/BT** Specified Office Address
- C** Annual Report Information including microfilm number, date received, status
- C/LP/LLC/BT** Annual Assessment Information including Assessment Indicator, year, fees, penalty, balance and total shares (corporate only)

This example assumes a corporate inquiry.

Single click on the inquiry you wish to perform. The Data Summary inquiry contains most of the basic information usually requested, e.g. good standing indicator, registered agent, status, etc.

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[Signoff](#)

[Help](#)

[Print](#)

Corporate Inquiries Menu

12/08/09

13:56:19

Click on a Function:

[Data Summary](#)

[Stock](#)

[Registered Agent](#)

[Officers/Directors and Principal Office](#)

[Fictitious Names](#)

[Name Search Corp](#)

[Reserved/Registered Names](#)

[Old Names](#)

[Activity](#)

Corp ID

Corp Name

PFKeys | F2=Main Menu | F4=Prior Menu

NOTE: Function Key usage varies depending on the Application Screen.

For specifics, refer to [Function Key Documentation](#).

(Screen Id:/Corp_Inquiries_Menu)



Click on a Function:

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[Signoff](#)

[Help](#)

[Print](#)

- [Data Summary](#)
- [Stock](#)
- [Registered Agent](#)
- [Officers/Directors and Principal Office](#)
- [Fictitious Names](#)
- [Name Search Corp](#)
- [Reserved/Registered Names](#)
- [Old Names](#)
- [Activity](#)

Corp ID

Corp Name

PFKeys | F2=Main Menu | F4=Prior Menu

NOTE: Function Key usage varies depending on the Application Screen.
For specifics, refer to [Function Key Documentation](#).
(Screen Id:/Corp_Inquiries_Menu)

Corporate, Limited Partnership, Limited Liability Company and Business Trust Data Inquiry

CORPORATE, LIMITED PARTNERSHIP, LIMITED LIABILITY COMPANY AND BUSINESS TRUST INQUIRY MENUS

To display information on corporations, limited partnerships, limited liability companies or business trusts:

- The corporation, LP, LLC or business trust to be displayed can be specified on the entity type inquiries menu or in one of the blank inquiry displays. Display the corporation by following one of the two procedures described below:
 - **If the Corporate, LP, LLC or Business Trust SCC ID number is known:**
 - Type in the ID and
 - Double click within the page or depress the Enter key.
 - OR
 - **If the Corporate, LP, LLC or Business Trust SCC ID number is unknown:**
 - Type in the **NAME** (or start of the name, spaces can be omitted)
 - Double click within the page or depress the Enter key.

- The Name Search screen will appear. If the entity you are searching for displays, double click on the entity name. When viewing "list" screens, F8 will page you forward and F7 will page you backward.
- The data will be retrieved from the database and displayed on the screen. See the following sections for the details of each type of inquiry.

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```

                                12/08/09
                                14:25:38

CISM0180          CORPORATE DATA INQUIRY

CORP ID:  - 0  STATUS:          STATUS DATE:
CORP NAME: 

DATE OF CERTIFICATE:          PERIOD OF DURATION:          INDUSTRY CODE:
STATE OF INCORPORATION:          STOCK INDICATOR:
MERGER IND:          CONVERSION/DOMESTICATION IND:
GOOD STANDING IND:          MONITOR INDICATOR:
CHARTER FEE:          MON NO:          MON STATUS:  MONITOR DTE:
R/A NAME:

STREET:          AR RTN MAIL:

CITY:          STATE :  ZIP:
R/A STATUS:          EFF. DATE:          LOC :
ACCEPTED AR#: 000 00 0000  DATE:
CURRENT AR#: 000 00 0000  DATE:          STATUS:  ASSESSMENT INDICATOR:
YEAR  FEES  PENALTY  INTEREST  TAXES  BALANCE  TOTAL SHARES
00

```

NOTE: Function Key usage varies depending on the Application Screen.

For specifics, refer to [Function Key Documentation](#).

(Screen Id:/Corp_Data_Inquiry)

Enter the corporate id or the corporate name and double click within the page or depress the Enter key.

Name Search all Entities

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CISM8000

Name Search All Entities
(Excluding GP)

12/08/09

15:09:46

State
Corporation
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ENTER STARTING ENTITY NAME:

[Signoff](#)

[Help](#)

[Print](#)

PFKeys

F2=Main Menu

F4=Prior Menu

NOTE: Function Key usage varies depending on the Application Screen.

For specifics, refer to [Function Key Documentation](#).

(Screen Id:/CIS_Name_Search_ALL_Input_Value)

Enter the entity name and double click within the page or depress the Enter key.

PURPOSE:

This inquiry is used to display the name search selection for all business entity types and should be used if unsure of the entity type.

PAGE FORWARD/BACKWARD

To page forward through the name list, depress the F8 key. To page backward through the name list, depress the F7 key.

PROCEDURE:

When you have located the entity you are querying, double click on the name.



CISM9022

NAME SEARCH CORP

12/08/09

14:23:24

PAGE: 1

SEARCH NAME:

GO TO PAGE:

DIRECTION: F

CORP-ID	CORPORATION NAME	STATUS/DATE
1: 0772999-9	DOCUMENTATION EXPERTS INCORPORATED	ACTIVE 12/08/09
2: 0336057-5	DOCUMENTATION SERVICES INTERNATIONAL, INC.	PURGED 12/31/95
3: 0530930-7	DOCUMENT AUTHORS (MONTGOMERY CO)	FICTITIOUS 01/11/06
4: 0602020-0	DOCUMENT CONSOLIDATION, INC.	TERM(AUTO 01/02/07
5: 0512310-4	DOCUMENT DEPARTMENT, INC., THE	PURGED 06/30/05
6: 0359273-0	DOCUMENT DESTRUCTION SERVICES	FICTITIOUS 06/11/90
7: 0252651-5	DOCUMENT DESTRUCTORS, INC.	OLD NAME-P 12/31/04

State Corporation Commission

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[Help](#)

[Print](#)

NOTE: Function Key usage varies depending on the Application Screen.

For specifics, refer to [Function Key Documentation](#).

(Screen Id:/Corp_Name_Search)

Depending on the type of entity selected, the appropriate inquiries menu will be displayed:



Corporate Inquiries Menu

12/14/09

07:22:05

Click on a Function:

[Data Summary](#)

[Stock](#)

[Registered Agent](#)

[Officers/Directors and Principal Office](#)

[Fictitious Names](#)

[Name Search Corp](#)

[Reserved/Registered Names](#)

[Old Names](#)

[Activity](#)

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Corp ID

Corp Name

PFKeys

F2=Main Menu

F4=Prior Menu

NOTE: Function Key usage varies depending on the Application Screen.

For specifics, refer to [Function Key Documentation](#).

(Screen Id:/Corp_Inquiries_Menu)



CISM0180

CORPORATE DATA INQUIRY

12/14/09
07:26:36

CORP ID: 0772999 - 9 STATUS: 00 ACTIVE STATUS DATE: 12/09/09
CORP NAME: DOCUMENTATION EXPERTS INC

DATE OF CERTIFICATE: 12/08/2009 PERIOD OF DURATION: INDUSTRY CODE: 00
STATE OF INCORPORATION: VA VIRGINIA STOCK INDICATOR: S STOCK
MERGER IND: S SURVIVOR CONVERSION/DOMESTICATION IND:
GOOD STANDING IND: Y MONITOR INDICATOR:
CHARTER FEE: 50.00 MON NO: MON STATUS: MONITOR DTE:
R/A NAME: JOHN DOE
DOC EXPERTS
STREET: 1234 MAIN ST AR RTN MAIL:

CITY: RICHMOND STATE : VA ZIP: 23219
R/A STATUS: 1 DIRECTOR EFF. DATE: 12/08/09 LOC : 216
ACCEPTED AR#: 000 00 0000 DATE: RICHMOND CITY
CURRENT AR#: 000 00 0000 DATE: STATUS: ASSESSMENT INDICATOR: 0
YEAR FEES PENALTY INTEREST TAXES BALANCE TOTAL SHARES
00 1,000

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Corporation
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[Help](#)

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NOTE: Function Key usage varies depending on the Application Screen.

For specifics, refer to [Function Key Documentation](#).

(Screen Id:/Corp_Data_Inquiry)

Single clicking on the data summary option from the corporate inquiries menu will display basic entity information.

To select another inquiry option for the same entity, press the F5 key. A pop-up window, as shown below, Corporate Queries, will be displayed. Double click on the desired query or depress the desired F key and the inquiry will appear.

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TCPT0043 CISM0180 CORPORATE DATA INQUIRY 12/08/09 16:06:47

COR 08/09
CORP

CORPORATE QUERIES CISM8713

DATE OF DE: 00
STATE O PF1 CORPORATION DATA PF10 STOCK HISTORY
MERGER PF2 CURRENT STOCK PF11 STATUS HISTORY
GOOD ST PF3 REGISTERED AGENT PF12 OLD NAME
CHARTER PF4 OFFICERS/DIRECTORS AND PF13 NAME AVAILABILITY
R/A PF5 PRINCIPAL OFFICE PF14 ASSESSMENT/PAYMENT
PF6 MICROFILM PF15 AMENDMENT HISTORY
ST PF7 FICTITIOUS NAMES PF16 ANNUAL REPORT HISTORY
PF8 MERGER DATA PF17 NAME SEARCH CORP
PF9 CORPORATION ACTIVITY PF18 CONVERSION HISTORY
R/A ST PF9 CASE/MONITOR PF19 DOMESTICATION HISTORY
ACCEPT TY

CURRENT AR#: 000 00 0000 DATE: STATUS: ASSESSMENT INDICATOR: 0
YEAR FEES PENALTY INTEREST TAXES BALANCE TOTAL SHARES
00 100

State
Corporation
Commission

[Signoff](#)

[Help](#)

[Print](#)

NOTE: Function Key usage varies depending on the Application Screen.

For specifics, refer to [Function Key Documentation](#).

(Screen Id:/Corp_Inquiry_Popup)

NOTE: Information for case/monitor (PF9) and name availability (PF13) cannot be obtained through the CISIWEB.



CISM0210

CORPORATE CURRENT STOCK DATA

12/08/09

16:26:57

CORP ID: 0772999 - 9 CORP STATUS: 00 ACTIVE

CORP NAME: DOCUMENTATION EXPERTS INCORPORATED

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C U R R E N T S T O C K D A T A

CLASS	SHARES AUTH	CLASS	SHARES AUTH	CLASS	SHARES AUTH
COMMON	100				

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[Help](#)

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TOTAL NUMBER SHARES AUTHORIZED: 100

NOTE: Function Key usage varies depending on the Application Screen.

For specifics, refer to [Function Key Documentation](#).

(Screen Id:/Corp_Current_Stock)

CURRENT STOCK DISPLAY (Corporate Only)

PURPOSE:

This inquiry is used to display current stock information on a corporation. To view this screen from the queries menu click on the Current Stock option or depress the F2 key.

PROCEDURE:

When this option has been selected, the data screen will appear (Corporate Stock Data). The following data will be retrieved from the database and displayed on the screen:

- Corp id
- Corp name
- Class
- Shares authorized
- Total number of authorized shares



CISM3050

REGISTERED AGENT INQUIRY

12/08/09

16:29:30

CORP ID: 0772999 - 9 CORP STATUS: 00 ACTIVE

CORP NAME: DOCUMENTATION EXPERTS INCORPORATED

State
Corporation
Commission

CURRENT REGISTERED AGENT:

NAME: JOHN DOE

STREET: 1234 MAIN ST

[Signoff](#)

CITY: RICHMOND

STATE: VA ZIP: 23219-0000

STATUS: 1 DIRECTOR EFF DATE: 12/08/09 LOC: 216 RICHMOND CITY

[Help](#)

OLD REGISTERED AGENT:

NAME:

STREET:

[Print](#)

CITY:

STATE: ZIP:

STATUS:

EFF DATE:

LOC:

NOTE: Function Key usage varies depending on the Application Screen.

For specifics, refer to [Function Key Documentation](#).

(Screen Id:/Corp_Registered_Agent_Inquiry)

REGISTERED AGENT

PURPOSE:

This inquiry is used to display information about the current and previous registered agents for a corporation, limited partnership or limited liability company. To view this screen from the queries menu click on the Registered Agent option or depress the F3 key.

PROCEDURE:

When this option has been selected, the inquiry screen will appear (Registered Agent Inquiry). The following data will be retrieved from the database and displayed on the screen:

- Corp, LP, LLC or business trust name and status
- Information about the current registered agent
 - name
 - street
 - city
 - state
 - zip code
 - status
 - effective date
 - locality
- Information about the old registered agent
 - name
 - street

- city
- state
- zip code
- status
- effective date
- locality



CORPORATE ID: 0772999 9 CURRENT AR# DATE
 CORP NAME: DOCUMENTATION EXPERTS INC
 STREET: 1300 E MAIN ST

State Corporation Commission

CITY: RICHMOND STATE: VA ZIP: 23219
 DIR REQUIRED: Y

[Signoff](#)

[Help](#)

[Print](#)

S	C	E	A	L	T	NAME	TITLE	SIGN
						JANE DOE	PRESIDENT	
						JOHN DOE	DIRECTOR	

NOTE: Function Key usage varies depending on the Application Screen.
 For specifics, refer to [Function Key Documentation](#).
 (Screen Id:/Corp_Officer_Director PO_Inquiry)

OFFICERS/DIRECTORS AND PRINCIPAL OFFICE ADDRESS

PURPOSE:

This inquiry is used to display information on the corporation's officers/directors and the corporation's principal office address. To view this screen from the queries menu click on the Officers/Directors And Principal Office option or depress the F4 key.

PROCEDURE:

When this option has been selected, the data screen will appear (Officers/Directors and Principal Office). The following data will be retrieved from the database and displayed on the screen:

- Corp id
- Corp name
- Current A/R microfilm number
- Date of Report
- Principal office address of corporation
- Names and titles



CORPORATE ID: 0772999 9 CURRENT AR# DATE
 CORP NAME: DOCUMENTATION EXPERTS INC
 STREET: 1300 E MAIN ST

State Corporation Commission

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[Help](#)

[Print](#)

CITY: RICHMOND STATE: VA ZIP: 23219
 DIR REQUIRED: Y
 OFFICERS/DIRECTORS DISPLAY FOR AR#
 L T NAME TITLE SIGN
 O JANE DOE PRESIDENT
 D JOHN DOE DIRECTOR

NOTE: Function Key usage varies depending on the Application Screen.
 For specifics, refer to [Function Key Documentation](#).
 (Screen Id:/Corp_Officer_Director PO_Inquiry)

Further information on each officer/director may be viewed by placing an "X" beside the name of the officer or director and depressing the Enter key. A pop-up window as shown on the next page - Officer/Director Name and Address Screen will appear showing the following data:

- corp ID
- type
- name
- title
- street, city, state and zip code

If more than one name has been selected, continue to depress the Enter key until all selected officers and/or directors names and addresses have been displayed.



CORPORATE ID: 0772999 9 CURRENT AR# DATE
CORP NAME: DOCUMENTATION EXPERTS INC _____

STREET: 1300 E MAIN ST

CITY: RICHMOND

STATE: VA ZIP: 23219

State
Corporation
Commission

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OFFICER / DIRECTOR NAME AND ADDRESS	
TYPE:	OFFICER
NAME:	JANE DOE
TITLE:	PRESIDENT
STREET:	1300 E MAIN ST
CITY:	RICHMOND
STATE:	VA ZIP: 23219

NOTE: Function Key usage varies depending on the Application Screen.
For specifics, refer to [Function Key Documentation](#).
(Screen Id:/Corp_Officer_Director_Inquiry_Details)

Depress the Enter key to continue.



CISM0250

MICROFILM INQUIRY

12/09/09
09:25:09

CORP ID: - 9 CORP STATUS: 00 ACTIVE
 CORP NAME:

 COURT LOCALITY: 216 RICHMOND CITY TOTAL CHARTER FEES:

State
Corporation
Commission

MICROFILM NO	DOCUMENT TYPE	DATE	CHARTER FEE	PAGES
09 12 09 0101	FICT > FICTITIOUS NAM	12/09/09		1
09 12 09 0100	AMEN > AMENDMENT	12/09/09		2

[Signoff](#)

[Help](#)

[Print](#)

NOTE: Function Key usage varies depending on the Application Screen.
 For specifics, refer to [Function Key Documentation](#).
 (Screen Id:/Corp_Microfilm_History_Inquiry)

MICROFILM INQUIRY

PURPOSE:

This inquiry is used to display microfilm information for a corporation. To view this screen from the queries menu click on the Microfilm option or depress the F5 key.

PROCEDURE:

When this option has been selected, the inquiry screen will appear (Microfilm Inquiry Screen). The following data will be retrieved from the database and displayed on the screen:

- Corp ID
- Corp, LP, LLC or business trust status and name
- Court locality
- Charter, LP, LLC or business trust fee
- Microfilm number
- Document type

Date and number of pages for each microfilmed document for the corporation, limited partnership or limited liability company



CISM1060

MERGER INQUIRY

12/09/09
09:27:11

CORP/LP ID: 0772999 - 9 CORP/LP STATUS: 00 ACTIVE STATUS DATE: 12/09/09

CORP/LP NAME: DOCUMENTATION EXPERTS INC CORP/LP: C

MERGE EFF DATE: 12/09/09 RESTATEMENT:

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	EFF DATE	CORP/LP/	
TYPE	DCN	LC ID	OTHER CORP/LP/LC INVOLVED
N	12/09/09	FNONDOM	MANUAL WRITERS INC (A CA CORPORATION NOT QUALIFIED IN VA)
	09-12-09-0002		

- - -

- - -

- - -

- - -

NOTE: Function Key usage varies depending on the Application Screen.

For specifics, refer to [Function Key Documentation](#).

(Screen Id:/Corp_LP_LLC_Merger_Inquiry)

MERGER DATA

PURPOSE:

This inquiry is used to display information on merged corporations, limited partnerships and limited liability companies. To view this screen from the queries menu click on the Merger Data option or depress the F7 key.

PROCEDURE:

When this option has been selected, the Merger Inquiry Screen will appear. The following data will be retrieved from the database and displayed on the screen:

- Corp, LP, LLC or business trust id and status date
- Corp, LP, LLC or business trust name
- Merger effective date
- Date of restatement (if applicable)
- Type (survivor or non-survivor)
- Effective date (first six digits of DCN#)
- Corp, LP, LLC or business trust id
- Name of other corporations, LP or LLC's involved in the merger



CORP ID: 0772999 - 9 ACTIVITY TYPE: 9999
 CORP NAME: DOCUMENTATION EXPERTS INC

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[Help](#)

[Print](#)

S	L	TYPE	DESC	STATUS	EFF DATE	SCC FEE	DCN
		ADMN	ADMINISTRATIVE CHA	3 ACCEPTED	12/09/09		- - -
		CNVR	CONVERSION	3 ACCEPTED	12/09/09		09-12-09-0100
		AMDS	AMENDMENT - STOCK	3 ACCEPTED	12/09/09	25.00	09-12-09-0004
		MERG	MERGER	3 ACCEPTED	12/09/09	25.00	09-12-09-0002
		FICT	FICTITIOUS NAME	3 ACCEPTED	12/09/09	10.00	09-12-09-2300
		AMDN	AMENDMENT - NAME C	3 ACCEPTED	12/09/09	25.00	09-12-09-0001
		NEWC	NEW CHARTER	3 ACCEPTED	12/08/09	75.00	09-12-08-0501
							- - -
							- - -
							- - -
							- - -

NOTE: Function Key usage varies depending on the Application Screen.
 For specifics, refer to [Function Key Documentation](#).
 (Screen Id:/Corp_Activity_Summary)

CORPORATION ACTIVITY

PURPOSE

This inquiry displays recent activity occurring on the corporation. While some activities are maintained indefinitely, most routine transactions are purged after two years. To view this screen from the queries menu click on the Corporation Activity option or depress the F8 key.

PROCEDURES:

When this option has been selected, the inquiry screen will appear (Corporate Activity Summary). The following data will be retrieved from the database and displayed on the screen

- Corp ID
- Type and description of activity
- Status of the activity
- DCN number associated with the activity



CISM0270

CORPORATION STOCK HISTORY

12/09/09

09:28:04

CORP ID: 0772999 - 9 CORP STATUS: 00 ACTIVE
CORP NAME: DOCUMENTATION EXPERTS INC

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State
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DATE	TYPE	CLASS	SHARES AUTH
12/09/09	C STOCK	COMMON	100

[Signoff](#)

[Help](#)

[Print](#)

NOTE: Function Key usage varies depending on the Application Screen.

For specifics, refer to [Function Key Documentation](#).

(Screen Id:/Corp_Stock_History_Inquiry)

STOCK HISTORY

PURPOSE:

This inquiry is used to display history information on stock changes for a corporation. To view this screen from the queries menu click on the Stock History option or depress the F10 key.

PROCEDURE:

When this option has been selected, the inquiry screen will appear (Corporation Stock History Inquiry Screen). The following data will be retrieved from the database and displayed on the screen:

- Corp id and corp status
- Date of amendment filing
- Type
- Class
- Shares Authorized



CISM0260

CORPORATE STATUS HISTORY

12/09/09

09:28:55

CORP ID: 0772999 - 9 CORP STATUS: 00 ACTIVE

CORP NAME: DOCUMENTATION EXPERTS INC

CORP STATUS DATE: 12/09/09

S T A T U S		H I S T O R Y	
OLD STATUS DATE		OLD STATUS	
12/08/09		00 ACTIVE	

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[Signoff](#)

[Help](#)

[Print](#)

:

NOTE: Function Key usage varies depending on the Application Screen.

For specifics, refer to [Function Key Documentation](#).

(Screen Id:/Corp_Status_History_Inquiry)

STATUS HISTORY

PURPOSE:

This inquiry is used to display history on the status of a corporation. To view this screen from the queries menu click on the Status History option or depress the F11 key.

PROCEDURE:

When this option has been selected, the inquiry screen will appear (Corporation Status History Inquiry Screen). The following data will be retrieved from the database and displayed on the screen:

- Corp id
- Current corp status
- Corp name
- Present status date
- Old status date and old status



CISM3155

OLD NAME INQUIRY

12/09/09

09:29:40

CORP ID: 0772999 - 9 CORP STATUS: 00 ACTIVE

CORP NAME: DOCUMENTATION EXPERTS INC

OLD NAME:
DOCUMENTATION EXPERTS INCORPORATED

DATE OF NAME CHANGE:
12/09/09

State
Corporation
Commission

[Signoff](#)

[Help](#)

[Print](#)

NOTE: Function Key usage varies depending on the Application Screen.

For specifics, refer to [Function Key Documentation](#).

(Screen Id:/Corp_Old_Name_Inquiry)

OLD NAME

PURPOSE:

This inquiry is used to display all of the previous names for a corporation. To view this screen from the queries menu click on the Old Name option or depress the F12 key.

PROCEDURE:

When this option has been selected, the inquiry screen will appear (Old Name Inquiry Screen). The following data will be retrieved from the database and displayed on the screen:

- Corp id and corp status
- Corp name
- Old name
- Date of name change for each previous name



CISM5110 ASSESSMENT/PAYMENT INQUIRY 15:14:35
 CORP ID: 09999999 - 6 CORP STATUS: 00 ACTIVE
 CORP NAME: DOCUMENTATION EXPERTS INC

State
Corporation
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YEAR	FEE	TAX	PENALTY	INTEREST	BALANCE		
2011	100.00						
2010	100.00						
2009	100.00						
2008	100.00						
2007	100.00						
2006	100.00						
2005	100.00						
-- PAYMENTS -- OVER						TOTAL	PMT DATE
2011	100.00					100.00	03/31/11
2010	100.00					100.00	03/22/10
2009	100.00					100.00	03/26/09
2008	100.00					100.00	03/17/08
2007	100.00					100.00	03/23/07
2006	100.00					100.00	03/13/06
2005	100.00					100.00	03/04/05

CIS has changed to enhance its navigation.
 Click on menu items or buttons to select and perform functions.
 You may also use function keys as labeled. Function key usage
 varies depending on the Application Screen.
 Please refer to [Function Key Documentation](#) for details.

ASSESSMENT / PAYMENT INQUIRY

PURPOSE:

This inquiry is used to display assessment and payment history for a corporation.

PROCEDURE:

When this option has been selected, the inquiry screen will appear (Assessment / Payment Inquiry). The following data will be retrieved from the database and displayed on the screen: To view this screen from the queries menu click on the Assessment/Payment option.

- * Corp id and corp status
 - * Corp name
 - * Year and amount of assessment, penalties and interest
 - * Year and amount of payments, payment date



CORP ID: 0772999 - 9 CORP STATUS: 00 ACTIVE
CORP NAME: DOCUMENTATION EXPERTS INC

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Corporation
Commission

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DATE	TIME	AMENDMENT TYPE
12/09/09	09:03:394	STOCK
12/09/09	08:57:042	NAME CHANGE

NOTE: Function Key usage varies depending on the Application Screen.

For specifics, refer to [Function Key Documentation](#).

(Screen Id:/Corp_Amendment_History_Inquiry)

AMENDMENT HISTORY

PURPOSE:

This inquiry is used to display amendment history for a corporation.

PROCEDURE:

When this option has been selected, the inquiry screen will appear (Corporation Amendment History Inquiry Screen). The following data will be retrieved from the database and displayed on the screen: To view this screen from the queries menu click on the Amendment History option or simultaneously depress a combination of the shift key and the F3 key.

- * Corp id and corp status
- * Corp name
- * Date, time and amendment type for each amendment



CISM9022

NAME SEARCH CORP

12/14/09

10:48:38

PAGE: 1

CORP-ID	CORPORATION NAME	DIRECTION:	STATUS/DATE
1: 0331195-8	A	F	FICTITIOUS 09/23/91
2: 0449671-7	A	F	FICTITIOUS 01/19/96
3: 0528391-6	AAAAAAAABFT-ASSESSMENT AND ASSISTANCE BOARD FOR TREATMENT	F	FICT PURGE 03/31/06
4: 0528391-6	AAAAAAAABFT-ASSESSMENT AND ASSISTANCE BOARD FOR TREATMENT	F	FICT PURGE 03/31/06
5: 0435535-0	A AAAAA AFFORDABLE	F	FICTITIOUS 09/16/96
6: 0528391-6	AAAAAABFT-ASSESSMENT AND ASSISTANCE BOARD	F	FICT PURGE 03/31/06
7: 0194720-9	A A A A A AUTO REPAIRS, INCORPORATED	F	PURGED 12/31/86

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Corporation
Commission

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NOTE: Function Key usage varies depending on the Application Screen.

For specifics, refer to [Function Key Documentation](#).

(Screen Id:/Corp_Name_Search)

PURPOSE:

This inquiry is used to perform a name search for a corporation. To view this screen from the queries menu click on the Name Search Corp option or simultaneously depress a combination of the shift key and the F5 key.

PROCEDURE:

When this option has been selected, the Name Search Corp screen will appear allowing a new search to begin for another corporation. The following data will be retrieved from the database and displayed on the screen:

- Corp ID
- Corp Name
- Corp Status



WEBD004 CIS 12/09/09
TCPD0042 CISM0640 CONVERSION INQUIRY 09:31:22

ENTITY ID: 0772999 - 9 ENTITY STATUS: 00 ACTIVE STATUS DATE: 12/09/09
ENTITY NAME: DOCUMENTATION EXPERTS INC ENTITY: C

TYPE	ENTITY NAME	ORIG FORM DATE	ENTITY ID
S	DOCUMENTATION EXPERTS LLC	12/08/2009	S294937

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Corporation
Commission

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COMMAND:
F1=HELP F3=REFRESH F4=PRIOR

NOTE: Function Key usage varies depending on the Application Screen.
For specifics, refer to [Function Key Documentation](#).
(Screen Id:UNKNOWN)

CONVERSION HISTORY

PURPOSE:

This inquiry is used to display conversion information for a domestic corporation that has converted to a domestic limited liability company (LLC), or vice versa. To view this screen from the queries menu click on the Conversion History option or simultaneously depress a combination of the shift key and the F6 key.

PROCEDURE:

When this option has been selected, the inquiry screen will appear (Conversion Inquiry). The following data will be retrieved from the database and displayed on the screen:

- * Previous corp or LLC id
- * Corp or LLC status
- * Status date
- * Conversion effective date
- * Original formation date
- * New corp or LLC entity name
- * New corp or LLC id



CISM0645

DOMESTICATION INQUIRY

12/10/09

09:18:46

ENTITY ID: 0772999 - 9 ENTITY STATUS: 00 ACTIVE STATUS DATE: 12/09/09
 ENTITY NAME: DOCUMENTATION EXPERTS INC ENTITY: C

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	DOMESTICATION	ORIG	ORIGINAL	
TYPE	EFF DATE	STATE	FORM DATE	ENTITY ID

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ENTITY NAME:

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PFKeys

Refresh Prior

NOTE: Function Key usage varies depending on the Application Screen.

For specifics, refer to [Function Key Documentation](#).

(Screen Id:/Corp_Domestication_Inquiry)

DOMESTICATION HISTORY

PURPOSE:

This inquiry is used to display domestication information for a foreign corporation that has re-domesticated as a Virginia corporation or a Virginia corporation that has re-domesticated as a foreign corporation. To view this screen from the queries menu click on the Domestication History option or simultaneously depress a combination of the shift key and the F7 key.

PROCEDURE:

When this option has been selected, the inquiry screen will appear (Domestication Inquiry). The following data will be retrieved from the database and displayed on the screen:

- * Previous corp id
- * Previous corp name
- * Status date
- * Domestication effective date
- * Original formation date
- * New corp name (if applicable)
- * New corp id



Click on a Function:

**State
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[Corporate Inquiry Menu](#)
[Limited Partnership Inquiry Menu](#)
[Registered Limited Liability Partnership \(RLLP\)](#)
[Limited Liability Company Inquiry Menu](#)
[Business Trust Inquiry Menu](#)
[UCC Filings by Debtor/Taxpayer](#)
[Specific UCC Filing Inquiry](#)
[History Inquiries Menu](#)
[LLC History Inquiries Menu](#)
[Business Trust History Inquiries Menu](#)
[Name Search all Entities](#)

NOTE: Function Key usage varies depending on the Application Screen.

For specifics, refer to [Function Key Documentation](#).

(Screen Id:/CISWebMainMenu)

To access Limited Partnership information from the CIS Access Home Screen, single click the Limited Partnership Inquiry Menu option.



Click on a Function:

- [Data Summary](#)
- [Registered Agent](#)
- [Fictitious Names](#)
- [Name Search LP](#)
- [Reserved Names](#)
- [Old Names](#)
- [Activity](#)

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L/P ID

L/P Name

PFKeys

F2=Main Menu

F4=Prior Menu

NOTE: Function Key usage varies depending on the Application Screen.

For specifics, refer to [Function Key Documentation](#).

(Screen Id:/LP_Inquiries_Menu)

Single click the desired inquiry. If the limited partnership SCC ID number is unknown, click on the Data Summary inquiry to key the name in order to conduct a name search.



L/P ID: - STATUS: STATUS DATE:
L/P NAME: manual writers

DATE OF FILING: PERIOD OF DURATION: INDUSTRY CODE:
STATE OF FILING: MERGER INDICATOR:
LLP-EFF-DTE: LLP-CONT-DTE: LLP-EXP-DTE:

SPECIFIED OFFICE ADDRESS LLP-STATUS:
STREET:

CITY: STATE: ZIP:

REGISTERED AGENT INFORMATION

R/A NAME:

STREET:

CITY: STATE: ZIP:

R/A STATUS: EFF DATE: LOC:

YEAR FEES PENALTY INTEREST BALANCE
00

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Corporation
Commission

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NOTE: Function Key usage varies depending on the Application
Screen.

For specifics, refer to [Function Key Documentation](#).

(Screen Id:LP_Data_Inquiry)

Enter the LP SCC ID number or the LP name and depress the enter key or double click
within the screen area.



CISM9022

NAME SEARCH LP

12/10/09

09:32:04

PAGE: 1

SEARCH NAME: MAPGROUPLPTHE

GO TO PAGE:

DIRECTION: F

LP-ID	LIMITED PARTNERSHIP NAME	STATUS/DATE
1: L029978-6	<input type="checkbox"/> MANUAL WRITERS LP	ACTIVE 12/09/09
2: L014036-0	<input type="checkbox"/> MANUEL FAMILY LIMITED PARTNERSHIP	ACTIVE 01/04/05
3: L013229-2	<input type="checkbox"/> MANUTE SOUL, L.P.	PURGED 12/31/00
4: L012030-5	<input type="checkbox"/> MANWARING MANAGEMENT ASSOCIATES, A LIMITED PARTNERSHIP	PURGED 12/31/05
5: L011499-3	<input type="checkbox"/> MANZANITA PLAZA FAMILY LIMITED PARTNERSHIP	CANC(AUTO- 12/31/04
6: L007258-9	<input type="checkbox"/> M.A. PARTNERSHIP, A VIRGINIA LIMITED PARTNERSHIP, THE	PURGED 12/31/04
7: L017982-2	<input type="checkbox"/> MAP GROUP, LP, THE	CANC(AUTO- 12/31/06

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Corporation
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NOTE: Function Key usage varies depending on the Application Screen.

For specifics, refer to [Function Key Documentation](#).

(Screen Id:LP_Name_Search_Results)

To page forward through the name list, depress the F8 key. To page backward through the name list, depress the F7 key.

When you have located the entity you are querying, double click on the name.



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12/10/09
09:33:35

CISM3220 LIMITED PARTNERSHIP DATA INQUIRY

L/P ID: L029978 - 6 STATUS: 00 ACTIVE STATUS DATE: 12/09/09

L/P NAME: MANUAL WRITERS LP

DATE OF FILING: 12/09/2009 PERIOD OF DURATION: 12/31/2050 INDUSTRY CODE: 00

STATE OF FILING: VA VIRGINIA MERGER INDICATOR:

LLP-EFF-DTE: LLP-CONT-DTE: LLP-EXP-DTE:

S P E C I F I E D O F F I C E A D D R E S S LLP-STATUS: N

STREET: 1234 MAIN ST

CITY: RICHMOND STATE: VA ZIP: 23219-0000

R E G I S T E R E D A G E N T I N F O R M A T I O N

R/A NAME: JOHN DOE

STREET: 1234 MAIN ST

CITY: RICHMOND STATE: VA ZIP: 23219-0000

R/A STATUS: 1 GENERAL PARTNER EFF DATE: 12/09/09 LOC: 219 STAUNTON CITY

YEAR	FEES	PENALTY	INTEREST	BALANCE
00				

NOTE: Function Key usage varies depending on the Application Screen.

For specifics, refer to [Function Key Documentation](#).

(Screen Id:/LP_Data_Inquiry)

To select another inquiry option for the same LP, depress the F5 key. A pop-up window, as shown on the next page - Limited Partnership Queries, will display. Double click on the desired query type or depress the associated F key.

For inquiries which present a list that may not show in only one screen, depress the F7 key to page backward and the F8 key to page forward to view additional information.



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12/10/09
09:33:35

CISM3220 LIMITED PARTNERSHIP DATA INQUIRY

L/P ID: L029978 - 6 STATUS: 00 ACTIVE STATUS DATE: 12/09/09

L/P

```

DATE OF LIMITED PARTNERSHIP QUERIES CISM8714 : 00
STATE O
LLP-EFF PF1 L/P DATA SUMMARY PF10
PF2 PF11 STATUS HISTORY : N
ST PF3 REGISTERED AGENT PF12 OLD NAME
PF4 GENERAL PARTNERS PF13 NAME AVAILABILITY
PF5 MICROFILM PF14 ASSESSMENT/PAYMENT
PF6 FICTITIOUS NAMES PF15 AMENDMENT HISTORY
R/A PF7 MERGER INQUIRY PF16
PF8 L/P ACTIVITY DISPLAY PF17 RESERVED NAME
ST PF9
    
```

R/A STATUS: 1 GENERAL PARTNER EFF DATE: 12/09/09 LOC: 219 STAUNTON CITY

YEAR	FEES	PENALTY	INTEREST	BALANCE
00				

NOTE: Function Key usage varies depending on the Application Screen.
For specifics, refer to [Function Key Documentation](#).
(Screen Id:/LP_Data_Inquiry)

NOTE: Currently, information on the general partners (PF4) and name availability (PF13) cannot be obtained through the CISIWEB.



Click on a Function:

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[Business Trust History Inquiries Menu](#)
[Name Search all Entities](#)

NOTE: Function Key usage varies depending on the Application Screen.

For specifics, refer to [Function Key Documentation](#).

(Screen Id:/CISWebMainMenu)

To access Limited Liability Company information from the CIS Access Home Screen, single click on the Limited Liability Company Inquiry Menu.



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Click on a Function:

- [Data Summary](#)
- [Registered Agent](#)
- [Fictitious Names](#)
- [Name Search LLC](#)
- [Reserved Names](#)
- [Old Names](#)
- [Activity](#)

LLC ID

LLC Name

PFKeys

F2=Main Menu

F4=Prior Menu

NOTE: Function Key usage varies depending on the Application Screen.

For specifics, refer to [Function Key Documentation](#).

(Screen Id:LLC_Inquiries_Menu)

Single click the desired inquiry. If the limited liability company SCC ID number is unknown, click the Data Summary option to key the name in order to conduct a name search..



CISM9022

NAME SEARCH LLC

12/10/09

09:42:40

PAGE: 1

SEARCH NAME:

GO TO PAGE:

LLC-ID	LIMITED LIABILITY COMPANY NAME	DIRECTION: F	STATUS/DATE
1: S294942-0	<input type="checkbox"/> SYSTEM DEMONSTRATORS LLC		ACTIVE 12/09/09
2: S078549-5	<input type="checkbox"/> SYSTEM DESIGN & CONSULTING SERVICES, L.L.C.		ACTIVE 12/05/05
3: T038289-7	<input type="checkbox"/> SYSTEM DEVELOPMENT.INTEGRATION, LLC		ACTIVE 07/16/08
4: S023897-4	<input type="checkbox"/> SYSTEM DEVELOPMENT, L.L.C.		CANC(AUTO- 12/31/05
5: S107205-9	<input type="checkbox"/> SYSTEM DYNAMICS LLC		CANC(AUTO- 12/31/04
6: T013933-9	<input type="checkbox"/> SYSTEMED, L.L.C.		CANC (VOLUN 08/18/06
7: S115959-1	<input type="checkbox"/> SYSTEM EFFICIENCY, LLC		ACTIVE 01/05/09

NOTE: Function Key usage varies depending on the Application Screen.

For specifics, refer to [Function Key Documentation](#).

(Screen Id:/LLC_Name_Search)

To page forward through the name list, depress the F8 key. To page backward through the name list, depress the F7 key.

When you have located the entity you are querying, double click on the name.



12/10/09

09:44:33

LLCM3220 LLC DATA INQUIRY

LLC ID: S294942 - STATUS: 00 ACTIVE STATUS DATE: 12/09/09
LLC NAME: SYSTEM DEMONSTRATORS LLC

DATE OF FILING: 12/09/2009 PERIOD OF DURATION: INDUSTRY CODE: 00

STATE OF FILING: VA VIRGINIA MERGER INDICATOR:

CONVERSION/DOMESTICATION INDICATOR:

P R I N C I P A L O F F I C E A D D R E S S

STREET: 1234 MAIN ST

CITY: RICHMOND STATE: VA ZIP: 23219-0000

R E G I S T E R E D A G E N T I N F O R M A T I O N

R/A NAME: JOHN DOE

STREET: 1234 MAIN ST

CITY: RICHMOND STATE: VA ZIP: 23219-0000

R/A STATUS: 1 MEMBER/MANAGER EFF DATE: 12/09/09 LOC: 216 RICHMOND CITY

YEAR FEES PENALTY INTEREST BALANCE

00

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Corporation
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NOTE: Function Key usage varies depending on the Application Screen.

For specifics, refer to [Function Key Documentation](#).

(Screen Id:/LLC_Data_Inquiry)

To select another inquiry option for the same LLC, depress the F5 key. A pop-up window, as shown on the next page - LLC Queries, will display. Click on the desired query type or depress the associated F key.

For inquiries which present a list that may not show in only one screen, depress the F7 key to page backward and the F8 key to page forward to view additional information.



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```

LLCM3220          LLC DATA INQUIRY          12/10/09
LLC ID: S294942 - STATUS: 00 ACTIVE          09:44:33
STATUS DATE: 12/09/09
LLC
DATE OF          LLC QUERIES          LLCM8712          : 00
STATE O
PF1 LLC DATA SUMMARY          PF10
PF2
ST PF3 REGISTERED AGENT          PF11 STATUS HISTORY
PF4 MEMBERS          PF12 OLD NAME
PF5 MICROFILM          PF13 NAME AVAILABILITY
PF6 FICTITIOUS NAMES          PF14 ASSESSMENT/PAYMENT
R/A PF7 MERGER INQUIRY          PF15 AMENDMENT HISTORY
PF8 LLC ACTIVITY DISPLAY          PF16
ST PF9          PF17 RESERVED NAME
PF18 CONVERSION HISTORY
PF19 LLC DOMESTICATION HISTOR
R/A STATUS: 1 MEMBER/MANAGER  EFF DATE: 12/09/09 LOC: 216 RICHMOND CITY
YEAR      FEES      PENALTY      INTEREST      BALANCE
00
    
```

NOTE: Function Key usage varies depending on the Application Screen.

For specifics, refer to [Function Key Documentation](#).

(Screen Id:/LLC_Data_Inquiry)

NOTE: Currently, information on the members (PF4) and name availability (PF13) cannot be obtained through the CISIWEB.



Click on a Function:

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[Business Trust History Inquiries Menu](#)
[Name Search all Entities](#)

NOTE: Function Key usage varies depending on the Application Screen.

For specifics, refer to [Function Key Documentation](#).

(Screen Id:/CISWebMainMenu)

To access Business Trust information from the CIS Access Home Screen, single click on the Business Trust Inquiry Menu.



Click on a Function:

- [Data Summary](#)
- [Registered Agent](#)
- [Used In VA By Name](#)
- [Name Search BT](#)
- [Reserved Names](#)
- [Old Names](#)
- [Activity](#)

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BT ID

BT Name

PFKeys F2=Main Menu F4=Prior Menu

NOTE: Function Key usage varies depending on the Application Screen.

For specifics, refer to [Function Key Documentation](#).

(Screen Id:/BT_Inquiries_Menu)

Single click on the desired inquiry. If the Business Trust SCC ID number is unknown, click on the Data Summary inquiry to key the name in order to conduct a name search..



WEBD004 CIS 12/10/09
VBTM3220 BT DATA INQUIRY 10:05:42

BT ID: - STATUS: STATUS DATE:
BT NAME:

DATE OF FILING: PERIOD OF DURATION: INDUSTRY CODE:
STATE OF FILING: MERGER INDICATOR:

CONVERSION INDICATOR:
P R I N C I P A L O F F I C E A D D R E S S

State
Corporation
Commission

STREET:

CITY: STATE: ZIP:

R E G I S T E R E D A G E N T I N F O R M A T I O N

R/A NAME:

STREET:

CITY: STATE: ZIP:

R/A STATUS: EFF DATE: LOC:

YEAR FEES PENALTY INTEREST BALANCE

00

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NOTE: Function Key usage varies depending on the Application
Screen.

For specifics, refer to [Function Key Documentation](#).

(Screen Id:BT_Data_Inquiry)

Enter the business trust ID or the business trust name and double click in the screen area or depress the Enter key.



CISM9022

NAME SEARCH BT

12/10/09

10:16:54

PAGE: 1

SEARCH NAME:

GO TO PAGE:

DIRECTION: F

BT-ID	BUSINESS TRUST NAME	STATUS/DATE
1: B000302-2 <input type="checkbox"/>	ECOMMERCE BT	ACTIVE 12/09/09
2: B000107-5 <input type="checkbox"/>	EDW TRUST	CANC(AUTO- 12/31/08
3: B000182-8 <input type="checkbox"/>	E-GOEZ	ACTIVE 04/29/08
4: B000017-6 <input type="checkbox"/>	ELAH BUSINESS TRUST	ACTIVE 03/02/04
5: B000057-2 <input type="checkbox"/>	ELDERCARE FINANCIAL SERVICES LIMITED	FEE DELINQ 10/01/09
6: B000131-5 <input type="checkbox"/>	ELDERCARE LEGAL SERVICES, LTD.	FEE DELINQ 10/01/09
7: B000180-2 <input type="checkbox"/>	ELECTRICAL LOCAL NO. 26 JOINT APPRENTICESHIP AND TRAINING TRUST FUND	ACTIVE 04/16/08

State
Corporation
Commission

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NOTE: Function Key usage varies depending on the Application Screen.

For specifics, refer to [Function Key Documentation](#).

(Screen Id:BT_Name_Search_Inquiry)

To page forward through the name list, depress the F8 key. To page backward through the name list, depress the F7 key.

When you have located the entity you are querying, double click on the name.



WEBD007 CIS 12/10/09
VBTM3220 BT DATA INQUIRY 10:18:26
BT ID: B000302 - 2 STATUS: 00 ACTIVE STATUS DATE: 12/09/09
BT NAME: ECOMMERCE BT

DATE OF FILING: 12/09/2009 PERIOD OF DURATION: INDUSTRY CODE: 00
STATE OF FILING: VA VIRGINIA MERGER INDICATOR:

CONVERSION INDICATOR:

P R I N C I P A L O F F I C E A D D R E S S

STREET: 1234 MAIN ST

CITY: RICHMOND STATE: VA ZIP: 23219-0000

R E G I S T E R E D A G E N T I N F O R M A T I O N

R/A NAME: JOHN DOE

STREET: 1234 MAIN ST

CITY: RICHMOND STATE: VA ZIP: 23219-0000

R/A STATUS: 1 TRUSTEE OR OFFI EFF DATE: 12/09/09 LOC: 216 RICHMOND CITY

YEAR FEES PENALTY INTEREST BALANCE

00

NOTE: Function Key usage varies depending on the Application
Screen.

For specifics, refer to [Function Key Documentation](#).

(Screen Id:BT_Data_Inquiry)

To select another inquiry option for the same Business Trust, depress the F5 key. A pop-up window, as shown on the next page - BT Queries, will display. Click on the desired query type or depress the associated F key.

For inquiries which present a list that may not show in only one screen, depress the F7 key to page backward and the F8 key to page forward to view additional information.

UCC FILING AND TAX LIEN INQUIRIES CIS ACCESS HOME SCREEN

This section of the manual addresses the type of information that is generally available when performing UCC filing and tax lien inquiries.

The CIS Access Home Screen is used to select the type of inquiry you wish to perform.

Single click on the inquiry you wish to perform.

Commonwealth
of Virginia



CIS Access Home Screen

12/10/09

09:37:30

Click on a Function:

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[History Inquiries Menu](#)
[LLC History Inquiries Menu](#)
[Business Trust History Inquiries Menu](#)
[Name Search all Entities](#)

NOTE: Function Key usage varies depending on the Application Screen.

For specifics, refer to [Function Key Documentation](#).

(Screen Id:/CISWebMainMenu)

UNIFORM COMMERCIAL CODE (UCC) AND TAX LIEN INQUIRIES

FILINGS BY DEBTOR/TAXPAYER

PURPOSE:

This section describes the inquiry capabilities of CIS for Uniform Commercial Code Filings - financing statements and tax liens by a specific debtor/taxpayer.

PROCEDURE:

When this option has been selected, the inquiry screen will appear (UCC Filings Inquiry By Debtor/Taxpayer Name and Address). The following data will be retrieved from the database and displayed on the screen:

- * **Filing Inquiry List**
- * For each Document Control Number/Microfilm Number displayed, the following information can be retrieved:
- * Debtor/taxpayer name
- * Debtor/taxpayer city, state, zip and country (as of filing date 3/8/93)
- * Document type

**Commonwealth
of Virginia**



UCC Filings Inquiry By Debtor/Taxpayer Name

12/10/09

10:29:55

CURRENT GOOD THROUGH DATE: 12/04/2008

Organization Name:

Documentation Experts

Individual Name:

Last:	
First:	
Middle:	
Suffix:	

Lien Type: A T=Federal Tax Liens F=UCC A=All

Filing Status: All Unlapsed

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PFKeys

NOTE: Function Key usage varies depending on the Application Screen.

For specifics, refer to [Function Key Documentation](#).

(Screen Id:UCC_Filing_Search_by_Debtor_Name)

For organizations:

- * Enter the organization name.

For individuals:

- * Enter the last, first, and middle names and suffix, if applicable.

Keying a name value in both the organization and individual name fields will result in an error.

* Lien Type:

- * Enter "T" for tax liens only
- * Enter "F" for financing statements only
- * Enter "A" for all filings

- * Enter a "Y" or an "X" in the desired filing status field, "all" or "unlapsed" only.

Double click within the screen area or depress the Enter key



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S	DCN/File No	Type	Status	Name
L	/ Microfilm			/ Address
<input checked="" type="checkbox"/>	0912097000	8 FSO	A	DOCUMENTATION EXPERTS INCORPORATED
	/			/ 1234 MAIN ST
<input type="checkbox"/>	0303277216	2 FSO	A	DOCUMENT AUTOMATION & PRODUCTION SERVICE
	/ 0303250485			/ 1641 MORRIS STREET NAVAL STATION
<input type="checkbox"/>	0802087062	3 FSC	A	DOCUMENT AUTOMATION & PRODUCTION SERVICE
	/ 0802220670			/ 1641 MORRIS STREET NAVAL STATION

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NOTE: Function Key usage varies depending on the Application Screen.

For specifics, refer to [Function Key Documentation](#).

(Screen Id:UCC_Filing_Search_Results_List)

To display the Details for a specific filing, enter a "D" in the box to the left of the desired filing and depress the Enter key.

NOTE: Depress the F7 key to page backward, press the F8 key to page forward.



DCN: 09 12 09 7000 8 File Date: 12 09 2009 Time: 08:09 AM Exp Date: 12 09 2014

No Pages: 1 Statement Type: FSO Trans Type: Purge Date: 12 09 2019

Original DCN/File Number: 0912097000 8

Microfilm No: Refilm No:

Debtor: DOCUMENTATION EXPERTS INCORPORATED

Name:

Address: 1234 MAIN ST

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City: RICHMOND St: VA Zip: 232190000 Country:

Secured: RORR FINANCIAL SERVICES INC

Party:

[Help](#)

Address: 1234 WALL ST

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City: RICHMOND St: VA Zip: 232190000 Country:

PFKeys Display History Addl Sec Party Addl Debtors

NOTE: Function Key usage varies depending on the Application Screen.

For specifics, refer to [Function Key Documentation](#).

(Screen Id:/UCC_Financing_Stmt_Inquiry_Details)

When this option has been selected, the following data will be retrieved from the database and displayed on the screen:

- * **Filing Inquiry List**
- * For each Document Control Number/Microfilm Number displayed, the following information can be retrieved:
 - * DCN/File Number
 - * Date
 - * Time
 - * Expiration Date
 - * DOC Type
 - * Debtor/taxpayer name
 - * Debtor/taxpayer city (as of filing date 3/5/93)
 - * Secured party name, address, etc.

Use the buttons at the bottom of the screen to obtain additional information regarding the filing. If the history option is chosen, use the F3 key to return to the original name list from which the filing was chosen.



END OF LIST FOR FILING PARTY

Debtors List

12/14/09
15:28:42

DCN: 09-12-09-7000 8 Doc Type: FSO

More?

Original DCN: - - -

1 DOCUMENTATION EXPERTS INCORPORATED
1234 MAIN ST RICHMOND VA 232190000

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PFKeys Exit Scroll Up Scroll Down

To view all of the debtors associated with the filing, click on the Addl Debtors button from the Financing Statement Details Inquiry.



MORE FILING HISTORY EXISTS...

UCCM0840 Document Filing History

12/14/09
15:55:49
More: > +

S	DCN/File No	File Date	Filing Party Name
L	Microfilm	Stmt Type	Address
<input type="checkbox"/>	0912097000 8	12 09 2009	DOCUMENTATION EXPERTS INC FSO
		DB	1234 MAIN ST RICHMOND VA 232190000
<input type="checkbox"/>			RORR FINANCIAL SERVICES INC
		SP	1234 WALL ST RICHMOND VA 232190000
<input type="checkbox"/>	0912147010 0	12 14 2009	DOCUMENTATION EXPERTS INC FSOS
		DB	1234 MAIN ST RICHMOND VA 232190000

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PFKeys Scroll Up Scroll Down Left Right

NOTE: Function Key usage varies depending on the Application Screen.
For specifics, refer to [Function Key Documentation](#).
(Screen Id:UCC_Document_Filing_History)

To view the history associated with the filing, click the Display History button from the Financing Statement Details Inquiry.



UCCM0860

Document Filing History

12/14/09

16:05:37

More: < +

S	DCN/File No	File Date	Exp Date	Purge Date
L	Microfilm	Stmt Type	Trans Type	
<input type="checkbox"/>	0912097000 8	12 09 2009	12 09 2014	12 09 2019
		FSO		

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<input type="checkbox"/>	0912147010 0	12 14 2009	12 09 2014	12 09 2019
		FSOS		

PFKeys

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NOTE: Function Key usage varies depending on the Application Screen. For specifics, refer to [Function Key Documentation](#).
(Screen Id:/UCC_Document_Filing_History_Right)

All history information for a filing will not fit onto one screen therefore it is necessary to click on the Right button from the Document Filing History screen to scroll right and view the remaining history information.



MORE FILING HISTORY EXISTS...

UCCM0840

Document Filing History

12/14/09

16:09:40

More: > +

S	DCN/File No	File Date	Filing Party Name
L	Microfilm	Stmt Type	Address
<input type="checkbox"/>	0912097000 8	12 09 2009	DOCUMENTATION EXPERTS INC
		FSO	
		DB	1234 MAIN ST RICHMOND VA 232190000
			RORR FINANCIAL SERVICES INC
		SP	1234 WALL ST RICHMOND VA 232190000
<input type="checkbox"/>	0912147010 0	12 14 2009	DOCUMENTATION EXPERTS INC
		FSOS	
		DB	1234 MAIN ST RICHMOND VA 232190000

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To view details of a filing type FSOS (Filing Officer Statement), place a D by the statement in the designated field and double click within the page or depress the Enter key.

REFERENCE TABLES

In the Clerk's Information System (CIS), many fields use abbreviated descriptions or codes to conserve space. Following are various codes or abbreviations, found on some CIS pages or screens, with an associated description.

ACTIVITY TYPE DESCRIPTIONS

ABAL	ASMT BAL SHEET
ACRN	LLP ANNUAL CONTINUATION NOTICE
ADMN	ADMINISTRATIVE CHANGE
AMDE	SHARE EXCHANGE
AMDN	AMENDMENT - NAME CHANGE
AMDO	AMENDMENT - OTHER
AMDR	RESTATEMENT
AMDS	AMENDMENT - STOCK
AMEN	AMENDMENT
AR	ANNUAL REPORT
ARDE	ANNUAL REPORT DATA ENTRY
AREQ	ANNUAL REPORT DELINQUENCY IMPENDING TERMINATION
ARF	ANNUAL REPORT FORM PRINTED
ARS	STATEMENT OF R/A CHANGE PRINTED (AR REJECTION)
ARX	ANNUAL REPORT FOREIGN MAX SHARES EXCEEDED
ASCR	ASSESSMENT PAYMENT CORRECTION/REVERSAL
ASM	ASSESSMENT MAINTENANCE
ASMB	ASSESSMENT BILL PRINTED
ASML	ASMT PAY FROM DOCUMENT FILING
ASMT	ASSESSMENT PAYMENT
ASPK	ASSESSMENT PACKAGE PRINTED (INCLUDES AR FORM)
ASTI	ASMT TRANSFER TO
ASTO	ASMT TRANSFER FROM
ASTR	ASSESSMENT PAYMENT TRANSFER
BTA	BT AMENDMENT
BTAJ	BT AMENDMENT - STATE WHERE FORMED
BTAN	BT AMENDMENT - NAME CHANGE
BTAO	BT AMENDMENT - OTHER
BTAP	BT AMENDMENT - PRINCIPAL OFFICE
BTAR	BT RESTATEMENT
BTAS	BT ASSESSMENT PAYMENT
BTAU	BT CANCELLATION - AUTOMATIC
BTCC	BT CERT OF CORRECTION
BTCF	BT CERT OF CORRECTION - DATE OF FORMATION
BTCJ	BT CERT OF CORRECTION - STATE WHERE FORMED
BTCL	BT CANCELLATION
BTCN	BT CERT OF CORRECTION - NAME CHANGE

BTCO	BT CERT OF CORRECTION - OTHER
BTCP	BT CERT OF CORRECTION - PRINCIPAL OFFICE
BTCR	BT CERT OF CORRECTION - RESTATED CERTIFICATE
BTNC	NEW BUSINESS TRUST
BTNR	BT RESERVED NAME RENEWAL
BTNT	BT RESERVED NAME TRANSFER
BTRA	BT REGISTERED AGENT CHANGE
BTRD	DELETE BT REIN GUIDE LETTER
BTRE	BT REINSTATEMENT
BTRI	BT RA IMPEND NOTICE
BTRL	BT REIN INSTRUCTION LETTER
BTRN	BT RESERVED NAME
BTRR	BT RA RESIGNATION
BTRT	BT RA RESIGNED CANC NOTICE
BUS	CORPORATION NOT DOING BUSINESS
CANC	CANCELLATION
CASA	RA MONITOR FOR AR REJECT
CASF	FMAX MONITOR
CASI	NAME CHANGE MONITOR ON REINSTATEMENT
CASM	MERGER MONITOR
CASP	RA UNOFFICIAL NOTIFICATION
CASR	RA MONITOR
CAUT	CERTIFICATE OF AUTHORITY
CDIS	MEMORANDUM REQUESTING CASE DISMISSAL ISSUED
CINC	CERTIFICATE OF INCORPORATION
CNVR	CONVERSION
COP	COPYWORK
CORA	CORP RA RESIGNATION
CORI	RA IMPENDING NOTICE
CORR	CORRECTION
CORT	RA RESIGNED TERM NOTICE
DIS	DISSOLUTION
DOM	DOMESTICATION
EINS	EIN/SSN REFUND REQUIREMENTS
FEE	FEE REJECTION
FICT	FICTITIOUS NAME
FORM	PRE-PRINTED FORMS REQUEST
FSAM	FINANCING STATEMENT - AMENDMENT
FSAS	FINANCING STATEMENT - ASSIGNMENT
FSC	FINANCING STATEMENT - CONTINUATION
FSCS	FINANCING STATEMENT - CORRECTION STATEMENT
FSO	FINANCING STATEMENT - ORIGINAL
FSOS	FILING OFFICER STATEMENT
FSR	FINANCING STATEMENT - RELEASE

FST	FINANCING STATEMENT - TERMINATION
GOVC	GOVERNMENT CHANGE OF ADDRESS
GPA	GP AMENDMENT
GPAC	GP AMENDMENT - CHIEF EXECUTIVE OFFICER
GPAE	GP AUTO EXPIRATION
GPAN	GP AMENDMENT - NAME CHANGE
GPAO	GP AMENDMENT - OTHER
GPAS	GP IMPENDING CANCELLATION PRINTED
GPCL	GP CANCELLATION
GPDC	GP DISSOCIATION
GPDE	GP DENIAL
GPDS	GP DISSOLUTION
GPFN	GP FICTITIOUS NAME
GPFR	GP FICTITIOUS NAME RELEASE
GPNC	GP AUTHORITY (NEW GP)
GPRA	GP LLP REGISTERED AGENT CHANGE
GPRE	GP RENEWAL
LASM	LTD. PARTNERSHIP ASSESSMENT PAYMENT
LCAA	LLC AMENDMENT - PRINCIPAL OFFICE
LCAJ	LLC AMENDMENT - STATE WHERE FORMED
LCAN	LTD. PARTNERSHIP CANCELLATION - VOLUNTARY
LCAO	LLC AMENDMENT - OTHER
LCAS	LC IMPENDING CANCELLATION PRINTED
LCAU	LLC CANCELLATION - AUTOMATIC
LCCA	LLC CERT OF CORRECTION - PRINCIPAL OFFICE
LCCF	LLC CERT OF CORRECTION - DATE OF FORMATION
LCCG	LLC CERT OF CORRECTION - MEMBER/MANAGER
LCCJ	LLC CERT OF CORRECTION - STATE WHERE FORMED
LCCN	LLC CERT OF CORRECTION - NAME CHANGE
LCCO	LLC CERT OF CORRECTION - OTHER
LCCR	LLC CERT OF CORRECTION - RESTATED CERTIFICATE
LCDM	LLC DOMESTICATION
LCDS	LC NOTICE OF DISS
LCNC	LLC AMENDMENT - NAME CHANGE
LCOC	LTD. PARTNERSHIP CERTIFICATE OF CORRECTION
LCPF	LC PRIN OFC FORM
LCPO	LLC PRINCIPAL OFFICE ADDRESS
LCRD	DELETE LLC REIN GUIDE LETTER
LCRI	LLC RA IMPEND NOTICE
LCRR	LLC RA RESIGNATION
LCRT	LLC RA RESIGNED CANC NOTICE
LCSR	LLC SURRENDER
LFIC	LTD. PARTNERSHIP FICTITIOUS NAME
LLA	LLC AMENDMENT

LLAR	LLC AGENT RESIGNATION
LLAS	LLC ASSESSMENT PAYMENT
LLCC	LLC CERT OF CORRECTION
LLCL	LLC CANCELLATION
LLCR	LLC RESTATEMENT
LLFN	LLC FICTITIOUS NAME
LLFR	LLC FICTITIOUS NAME RELEASE
LLNC	NEW LLC
LLNR	LLC RESERVED NAME RENEWAL
LLNT	LLC RESERVED NAME TRANSFER
LLPA	LLP STATUS NEW APPLICATION
LLPC	LLP STATUS REGISTERED AGENT CHANGE
LLPI	LLP IMPENDING TERMINATION
LLPM	LLP STATUS AMENDMENT
LLPN	LLP STATUS (NEW APPLICATION)
LLPQ	LLP STATUS REINSTATEMENT REQUEST
LLPR	LLP STATUS RENEWAL (OLD LAW)
LLPS	LLP STATUS REINSTATEMENT
LLPT	LLP ANNUAL REPORT (RENEWAL - NEW LAW)
LLPW	LLP STATUS CANCELLATION
LLPX	LLP TERMINATION
LLRA	LLC REGISTERED AGENT CHANGE
LLRE	LLC REINSTATEMENT
LLRI	LLP RA IMPEND NOTICE
LLRL	LLC REIN INSTRUCTION LETTER
LLRN	LLC RESERVED NAME
LLRR	LLP RA RESIGNATION
LLRT	LLP RA RESIGNED CANC NOTICE
LLSP	LLC SERVICE OF PROCESS
LPA	LTD. PARTNERSHIP AMENDMENT
LPAA	LTD. PARTNERSHIP AMENDMENT - SPECIFIED OFFICE
LPAG	LTD. PARTNERSHIP AMENDMENT - GENERAL PARTNER
LPAJ	LTD. PARTNERSHIP AMENDMENT - STATE WHERE FORMED
LPAN	LTD. PARTNERSHIP AMENDMENT - NAME CHANGE
LPAO	LTD. PARTNERSHIP AMENDMENT - OTHER
LPAR	LTD. PARTNERSHIP AMENDMENT - RESTATED CERTIFICATE
LPAS	LP IMPENDING CANCELLATION PRINTED
LPAU	LTD. PARTNERSHIP CANCELLATION - AUTOMATIC
LPCA	L/P CERTIFICATE OF CORRECTION - SPECIFIED OFFICE
LPCF	L/P CERTIFICATE OF CORRECTION - DATE OF FORMATION
LPCG	L/P CERTIFICATE OF CORRECTION - GENERAL PARTNER
LPCJ	L/P CERTIFICATE OF CORRECTION - STATE WHERE FORMED
LPCN	L/P CERTIFICATE OF CORRECTION - NAME CHANGE
LPCO	L/P CERTIFICATE OF CORRECTION - OTHER

LPCR	L/P CERTIFICATE OF CORRECTION - RESTATED CERT.
LPDS	LP NOTICE OF DISS
LPRI	LP RA IMPEND NOTICE
LPRR	LP RA RESIGNATION
LPRT	LP RA RESIGNED CANC NOTICE
LRAC	LTD. PARTNERSHIP REGISTERED AGENT CHANGE
LRED	DELETE LP REIN GUIDE LETTER
LREG	LTD. PARTNERSHIP REGISTERED NAME
LREL	LP REIN INSTRUCTION LETTER
LREN	LP REINSTATEMENT
LRFI	L/P RELEASE FICTITIOUS NAMES
LRGR	LTD. PARTNERSHIP REGISTERED NAME RELEASE
LRGT	LTD. PARTNERSHIP REGISTERED NAME TRANSFER
LRGW	LTD. PARTNERSHIP REGISTERED NAME RENEWAL
LRSN	LTD. PARTNERSHIP RESERVED NAME
LRSR	LTD. PARTNERSHIP RESERVED NAME RELEASE
LRST	LTD. PARTNERSHIP RESERVED NAME TRANSFER
LRSW	LTD. PARTNERSHIP RESERVED NAME RENEWAL
LSOP	L/P SERVICE OF PROCESS
MERG	MERGER
MICR	MICROFILM NUMBER RECORDED
MISC	MISCELLANOUS PAYMENT
MRA	MISCELLANOUS REGISTERED AGENT
MRAS	STATEMENT OF REGISTERED AGENT FORM
NEWC	NEW CHARTER
NLP	NEW LIMITED PARTNERSHIP
NRLP	NEW RESTATED LTD. PARTNERSHIP
OALC	LLC - OFFSITE ASSESSMENT PAYMENT
OASL	OFFSITE ASSESSMENT PAYMENT - LP
OASM	OFFSITE ASSESSMENT PAYMENT - CORP
OVEX	ASMT OVERAGE EXPIRED TO STATE TREASURY
PREW	PRE-REVIEW
RAC	REGISTERED AGENT CHANGE
RAF	STATEMENT OF REGISTERED AGENT CHANGE
REG	REGISTERED NAME
REGR	REGISTERED NAME RELEASE
REGT	REGISTERED NAME TRANSFER
REGW	REGISTERED NAME RENEWAL
REID	DELETE REIN GUIDE LETTER
REIL	REINSTATEMENT INSTRUCTION LETTER
REIN	REINSTATEMENT
REPC	REPLACED CHECK
RETC	RETURNED CHECK
REV	REVDISSOLUTION

REVA	AUTOMATIC REVOCATION - ANNUAL REPORT DELINQUENT
REVF	AUTOMATIC REVOCATION - FEE DELINQUENT
REXP	REIN PACK EXP
RFIC	RELEASE FICTITIOUS NAME
RFND	REFUND ISSUED
RSN	RESERVED NAME
RSNR	RESERVED NAME RELEASE
RSNT	RESERVED NAME TRANSFER
RSNW	RESERVED NAME RENEWAL
RULE	MEMORANDUM REQUESTING RULE ISSUED
SOP	SERVICE OF PROCESS
SURR	SURRENDER INC
TERM	TERMINATION
TLC	TAX LIEN - REFILEING
TLD	TAX LIEN - DISCHARGE
TLN	TAX LIEN - NONATTACHMENT
TLO	TAX LIEN - ORIGINAL
TLR	TAX LIEN - RELEASE
TLS	TAX LIEN - SUBORDINATION
TLV	TAX LIEN - REVOCATION
TLW	TAX LIEN - WITHDRAWAL
TRMA	AUTOMATIC TERMINATION - ANNUAL REPORT DELINQUENT
TRMF	AUTOMATIC TERMINATION - FEE DELINQUENT
TRMI	INVOLUNTARY TERMINATION
UIVB	BT USED IN VA BY
UNR	UNOFFICIAL NOTIFICATION OF RA CHANGE
VOID	VOID ABINITIO
WITH	WITHDRAWAL

STATUS CODE DESCRIPTIONS

00	ACTIVE
01	FEE DELINQUENT
02	FEE DELINQUENT FOLLOWING REINSTATEMENT
08	CANC INVOL
09	TERM INVOL
10	TERM(AUTO AR/\$) CORP-NO REPORT AND/OR FEES
11	TERM(AUTO R/A) CORP-FAILURE TO MAINTAIN R/A
12	TERM(EXPIRED) CORP-DATE OF DURATION EXPIRED
13	TERM(VOLUNTARY) (CORP)
14	DISSOLVING
15	CANC(VOLUNTARY) (LLC/LP/BT)
16	INVDISS/COURT
17	CANC/DOM (CORP)
18	SURRENDERED (CORP)

19	CANC (AUTO-FEE) LLC/LP/BT-FEES NOT PAID
20	MERGED
21	MERGED - DELINQUENT
22	CONV NATL BANK
23	GP EXPIRED AUTO
24	CANCBYDIS
25	CANC/DOM (LLC)
26	SURRENDERED (LLC)
30	REVKD-AUTO AR/\$ CORP-NO REPORT AND/OR FEES
31	REVOKED-AUTO RA CORP-FAILURE TO MAINTAIN R/A
32	REVOKED (EXP) CORP-DATE OF DURATION EXPIRED
40	WITHDRAWN(VOL) (CORP)
42	WTHDRWN-MERGER
43	WTHDRWN-CNVRSION
44	CANCELED-CNVRSION
45	CONVERTED ADM
46	CONVERTED
50	LLP STATUS ONLY
51	LLP STATUS CANCELLED
67	REPEALED
76	CANC(AUTO R/A) LLC/LP/BT-FAILED MAINTAIN R/A
98	CONV FOREIGN/DOMESTIC
99	VOID

UCC STATEMENT TYPES

FSAM	FINANCING STATEMENT AMENDMENT
FSAS	FINANCING STATEMENT ASSIGNMENT
FSC	FINANCING STATEMENT CONTINUATION
	FINANCING STATEMENT CORRECTION
FSCS	STATEMENT
FSO	FINANCING STATEMENT ORIGINAL
FSOS	FILING OFFICER STATEMENT
FSR	FINANCING STATEMENT RELEASE
FST	FINANCING STATEMENT TERMINATION
TLC	TAX LIEN REFILING
TLD	TAX LIEN CERTIFICATE OF DISCHARGE
TLN	TAX LIEN CERTIFICATE OF NONATTACHMENT
TLO	TAX LIEN ORIGINAL
TLR	TAX LIEN CERTIFICATE OF RELEASE
TLS	TAX LIEN CERTIFICATE OF SUBORDINATION
TLV	TAX LIEN CERTIFICATE OF REVOCATION
TLW	TAX LIEN WITHDRAWAL
UCCF	FINANCING STATEMENT
UCCT	TAX LIEN

