

December 31st Reporting Requirements

New Entrants and

Certain ILECs

General Instructions

These instructions are for the **December 31st** reporting requirements of the Competitive Local Exchange Carriers (“CLECs”) and Municipal Local Exchange Carriers (“MLECs”), combined (“New Entrants”) and certain incumbent Local Exchange Carriers (“ILECs”). The Commission’s Rules Governing the Certification and Regulation of Competitive Local Exchange Carriers (“Local Rules”), 20 VAC 5-417-60 B, Reporting requirements for new entrants, defines the requirements.

Instructions, definitions, and/or a format are provided for each requirement. One copy of each schedule shall be provided to the Commission’s Division of Economics and Finance, **no later than January 31st** of each calendar year.

Virginia State Corporation Commission
Division of Economics and Finance
Attn: Penny Sedgley
1300 E. Main St., 4th Floor
Richmond, VA 23219

This may be provided by mail, by FAX: 804-371-9935 or by email: Penny.Sedgley@scc.virginia.gov. An extension of the deadline must be approved in advance. Questions should be directed to Penny Sedgley, at 804-371-9828.

ONGOING REQUIREMENTS

Competitive Services

Each new entrant shall maintain sufficient information to identify units and revenues for all competitive local exchange telephone services provided. These competitive services are those that are comparable to “Competitive” service offerings of the ILEC that do not require tariffs.

A Price List for all competitive local exchange telephone services provided by the new entrant shall be maintained; the list shall include the name of the service, a brief description of the service and all recurring and non-recurring charges associated with the service. This information shall be made available upon request by the Staff or the Commission.

December 31st Reporting

Access Lines

A report of the number of access lines, classified by residential and business (any public telephone lines should be reported as business), also identified by resold lines, Legacy UNE-P or Wholesale Advantage, UNE-Loop and Facilities Based.

Customers

The number of customers, classified by residential and business, shall be reported.

Schedule 1, attached, provides an illustrative format that may be used to report access lines and customers.

Revenue

Each new entrant and certain ILECs shall provide all Virginia Intrastate Revenue, for the annual period, derived from all services provided by the new entrants, separated between local service revenue and long-distance service revenue.

Schedule 2, attached, provides an illustrative format that may be used to report revenue.

December 31st Reporting

Annual Revenue

Schedule 2

Company Name _____

December 31,_____

Total Annual Local Service Revenue \$ _____

Total Annual Virginia Intrastate Long Distance Revenue \$ _____