



Articles of Cancellation Virginia Limited Liability Company

▶ See instructions that follow

Filing Fee:
\$25.00

The undersigned, on behalf of the limited liability company named below, pursuant to § 13.1-1050 of the Code of Virginia, states as follows:

Article I

The name of the limited liability company ("the company") is _____.

Article II

The company's identification number issued by the Commission is _____.

Article III

The company's certificate of organization issued by the Commission was effective on _____.

Article IV

The company has completed the winding up of its affairs. **(See Instructions.)**

Article V

Other information the members determine to include (optional): _____.

Signature

Signed in the name of the limited liability company by:

(signature)

(date)

(printed name)

(telephone number (optional))

(title (e.g., manager or member))

(Note: An owner of a limited liability company is referred to as a "member.")

CHECK IF APPLICABLE (See Instructions):

- The person signing this document on behalf of the limited liability company has been delegated the right and power to manage the company's business and affairs.

REVIEW THE INSTRUCTIONS BEFORE SUBMITTING THIS FORM.

Provide a name and address that the Commission can use as a contact for this document. Otherwise, we will use the address on a cover letter or the registered office address of the registered agent.

(name)

(mailing address)

Articles of Cancellation Instructions

Filing Requirements	
Pay all fees and penalties before delivering these articles to the Commission. If these articles are filed and a certificate of cancellation is issued with an effective date on or before the annual registration fee due date, payment of the registration fee for the current year is not required.	
Include a filing fee of \$25.00	
Paper Filing	Online Filing
Download from www.scc.virginia.gov/clk/dom_llc.aspx , complete, print, and mail to below address.	Visit https://sccefile.scc.virginia.gov to submit a PDF.
Include a check payable to State Corporation Commission. DO NOT SEND CASH.	Pay online with a credit card.

Specific Instructions

Article I Name

Provide the name of the company exactly as it appears on the records of the Commission.

Article II Identification Number

To obtain the company's SCC ID number, visit <https://sccefile.scc.virginia.gov/Find/Business> or contact the Clerk's Office.

Article III Effective Date

The certificate of organization's effective date is the date the Commission accepted the articles of organization, or the delayed effective time and date stated in the articles of organization.

Article IV Winding Up of Affairs

The limited liability company must wind up its affairs before filing these articles. The entity must pay and clear, or arrange to pay and clear, all its debts, liabilities, and obligations. Then, it must distribute the remaining property and assets to its members.

Article V Cancellation Reason

Members may choose to include the reason for canceling the entity in these articles.

Signature

One of the following officials must sign the articles:

- a manager or other person with management authority;
- a member (note: an owner is a member), if there is no manager or other person with management authority;

- an organizer, if the entity began without managers or members AND no members exist; or
- a receiver, trustee, or other court-appointed fiduciary, if applicable.

Do **not** use the following titles:

- Owner
- Registered Agent
- Attorney
- Authorized Person
- Officer

If a person is signing for a business entity that is a manager or member of the company, include the business entity's name, the business entity's relation to the company and the person's printed name and title with the business entity.

The president and other officers of the company cannot sign these articles unless they have the right and power to manage the company's business affairs.

Check the box if the person signing HAS been delegated the right and power to manage the company's business and affairs.

For each person signing, include the signature, printed name, position title (e.g., manager or member), and date signed.

Questions? Call (804) 371-9733 or 1-866-722-2551 (toll-free in Virginia)

Where To Submit Paper Documents	
<p><i>Mailing Address:</i> State Corporation Commission Clerk's Office PO Box 1197 Richmond, VA 23218-1197</p>	<p><i>Courier Delivery Address:</i> State Corporation Commission Clerk's Office, First Floor 1300 E. Main St. Richmond, VA 23219</p>
<p>Do not include Personally Identifiable Information, such as a Social Security number, in a business entity document submitted to the Office of the Clerk for filing with the Commission. For more information, see Notice Regarding Personally Identifiable Information at www.scc.virginia.gov/clk.</p>	