



SCC710N  
(07/07)

COMMONWEALTH OF VIRGINIA  
STATE CORPORATION COMMISSION

ARTICLES OF AMENDMENT

CHANGING THE NAME OF A VIRGINIA STOCK CORPORATION  
By Unanimous Consent of the Shareholders

The undersigned, on behalf of the corporation set forth below, pursuant to § 13.1-710 of the Code of Virginia, states as follows:

1. The current name of the corporation is

\_\_\_\_\_  
\_\_\_\_\_.

2. The name of the corporation is changed to

\_\_\_\_\_  
\_\_\_\_\_.

3. The foregoing amendment was adopted by unanimous consent of the shareholders on

\_\_\_\_\_  
(date)

Executed in the name of the corporation by:

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

\_\_\_\_\_  
(printed name)

\_\_\_\_\_  
(corporate title)

\_\_\_\_\_  
(telephone number (optional))

\_\_\_\_\_  
(corporation's SCC corporate ID no.)

*(The execution must be by the chairman or any vice-chairman of the board of directors, the president, or any other of its officers authorized to act on behalf of the corporation.)*

**PRIVACY ADVISORY:** Information such as social security number, date of birth, maiden name, or financial institution account numbers is NOT required to be included in business entity documents filed with the Office of the Clerk of the Commission. Any information provided on these documents is subject to public viewing.

**SEE INSTRUCTIONS ON THE REVERSE**

## INSTRUCTIONS TO FORM SCC710N

The articles must be in the English language, typewritten or printed in black, legible and reproducible. The document must be presented on uniformly white, opaque paper, free of visible watermarks and background logos.

You can download this form from our website at [www.scc.virginia.gov/clk/formfee.aspx](http://www.scc.virginia.gov/clk/formfee.aspx)

**IMPORTANT:** The proposed corporate name must contain the word "corporation," "incorporated," "company" or "limited"; or the abbreviation "corp.," "inc.," "co." or "ltd." See § 13.1-630 of the Code of Virginia. In addition, if the corporation is a professional corporation organized under the provisions of Chapter 7 of Title 13.1 of the Code of Virginia, the proposed corporate name may include the phrase "professional corporation" or "a professional corporation" or the initials "P.C." or "PC" at the end of its corporate name in lieu of the foregoing words and abbreviations. See § 13.1-544.1 of the Code of Virginia.

The proposed name must be distinguishable upon the records of the Commission. See § 13.1-630 of the Code of Virginia. To check the availability of a corporate name, please contact the Clerk's Office Call Center at (804) 371-9733 or toll-free in Virginia at (866) 722-2551.

The articles must be executed in the name of the corporation by the chairman or any vice-chairman of the board of directors, the president or any other of its officers authorized to act on behalf of the corporation. The printed name and corporate title of the authorized representative who signs the articles on behalf of the corporation must be set forth. Set forth the date the articles of amendment were signed.

***It is a Class 1 misdemeanor for any person to sign a document he or she knows is false in any material respect with intent that the document be delivered to the Commission for filing. See § 13.1-612 of the Code of Virginia.***

These articles may not be filed with the Commission by a corporation until all fees and penalties to be collected by the Commission under the Virginia Stock Corporation Act have been paid by or on behalf of the corporation; provided, however, that an assessed annual registration fee does not have to be paid if these articles are **filed** with an effective date that is on or before the due date of the annual registration fee payment. See § 13.1-615 of the Code of Virginia.

Submit the original, signed articles to the Clerk of the State Corporation Commission, P.O. Box 1197, Richmond, Virginia 23218-1197, (Street address: 1300 East Main Street, Tyler Building, 1<sup>st</sup> Floor, Richmond, Virginia 23219), along with a check for the filing fee in the amount of **\$25.00**, payable to the State Corporation Commission. **PLEASE DO NOT SEND CASH.** If you have any questions, please call (804) 371-9733 or toll-free in Virginia, (866) 722-2551.

### NOTE

Other methods of adopting an amendment to the articles of incorporation are (i) by a less-than-unanimous vote of the shareholders, as provided in § 13.1-707 of the Code of Virginia and (ii) by action of the board of directors or the incorporators without shareholder action, as provided in § 13.1-706 or § 13.1-709 of the Code. Adoption provisions that accommodate these situations may be found in guideform SCC710, which may be downloaded from our website at [www.scc.virginia.gov/clk/formfee.aspx](http://www.scc.virginia.gov/clk/formfee.aspx)