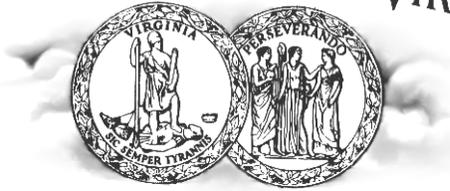


COMMONWEALTH OF VIRGINIA

JACQUELINE K. CUNNINGHAM
COMMISSIONER OF INSURANCE
STATE CORPORATION COMMISSION
BUREAU OF INSURANCE



P.O. BOX 1157
RICHMOND, VIRGINIA 23218
TELEPHONE: (804) 371-9741
TDD/VOICE: (804) 371-9206
www.scc.virginia.gov/boi

To: All Companies Writing Medical Malpractice Insurance in Virginia

Re: Annual Reminder of Closed Claim Reports Required Pursuant to Virginia Code § 38.2-2228.2

Please be reminded that all medical malpractice claims settled or adjudicated to final judgment against a person, corporation, firm, or entity providing health care, and any such claim closed without payment during each calendar year must be reported annually to the Commission by the insurer of the health care provider.

The report's content and format has been set forth by the State Corporation Commission. Each insured's submission must be made electronically and must contain individual closed claim reports and a statistical summary of the entire submission. Please remember that the reports must be filed by July 1 of the year following the applicable calendar year. In the event that July 1 falls on a weekend, the reports are due the first business day after July 1.

The latest reporting forms will be posted to the Bureau's website as will any changes to the reporting form's content. The forms are in a Microsoft Excel file located on the following web site:

<http://www.scc.virginia.gov/boi/co/medmal.aspx>

However, there is one point which needs additional clarification. When completing any of the date fields, please use a "/" between the month, day and year (example: MM/DD/YYYY).

All submissions must be emailed to eric.lowe@scc.virginia.gov or submitted to the following address on a data formatted CD.

Attn: Eric Lowe
Bureau of Insurance
State Corporation Commission
P.O. Box 1157
Richmond, VA 23218

If you have any questions concerning this matter, please contact me at (804) 371-9628 or at the email address noted above.

Sincerely,

A handwritten signature in black ink that reads "E. C. Lowe". The signature is written in a cursive style with a horizontal line extending from the end of the name.

Eric C. Lowe
Principal Insurance Analyst
Property & Casualty Division